



City Council Chamber
735 Eighth Street South
Naples, Florida 33940

City Council Budget Workshop Meeting - July 22, 1996 - 5:00 p.m.

Mayor Barnett called the meeting to order and presided.

ROLL CALL

ITEM 1

Present:

Bill Barnett, Mayor
Marjorie Prolman, Vice Mayor

Council Members:

Bonnie R. MacKenzie
John R. Nocera
Fred L. Sullivan
Fred Tarrant
Peter H. Van Arsdale

Also Present:

Dr. Richard L. Woodruff, City Manager
Maria J. Chiaro, City Attorney
William Harrison, Assistant City Manager
Missy McKim, Planning Director
Anne Middleton,
 Budget & Investment Manager
Tara Norman, Chief Deputy City Clerk
Nancy Byrne, Administrative Coordinator
Ann Walker, Planner II
Dr. Jon Staiger, Natural Resources Mgr.
Terry Fedelem,
 Construction Project Coord.
David Lykins,
 Senior Recreation Supervisor
William Taylor, Plans Reviewer
Don Wirth, Community Services Director

Bob Egan, Dockmaster
Susan Weising, Human Resources Director
Philip Buck, Park & Parkways Supt.
Louann Melone-Fischer,
 Tennis Supervisor
Kevin Rambosk, Chief of
 Police & Emergency Services
Sheldon Reed, Fire Commander
Chris Christianson,
 Sr. Construction Inspector
Chuck Mohlke
Other interested citizens and visitors

Media:

Michael Cote, Naples Daily News

ITEMS TO BE ADDEDITEM 2

Mayor Barnett requested the addition of Item 5 - Consider Nominating Chief Deputy City Clerk Tara Norman as City Clerk.

**.....ITEM 7
CONSIDER NOMINATING CHIEF DEPUTY CITY CLERK TARA NORMAN AS CITY CLERK. (5:01 p.m.)**

Mayor Barnett stated that the City was saddened by the recent death of City Clerk Marilyn McCord; however, must move forward in filling this position. He then requested Council's support in nominating Tara Norman for the position of City Clerk in order that he may negotiate the necessary contract for Council's approval. Council Member MacKenzie stated that, as the only Council Member to have worked for Mrs. Norman, she would prefer to make the motion.

Public Input None.

MOTION by MacKenzie to NOMINATE TARA NORMAN FOR THE POSITION OF CITY CLERK; seconded by Van Arsdale, and unanimously carried, all members present and voting. (MacKenzie-yes, Nocera-yes, Prolman-yes, Sullivan-yes, Tarrant-yes, Van Arsdale-yes, Barnett-yes)

**RESOLUTION 96-7753.....ITEM 3
A RESOLUTION ENDORSING SUBMISSION BY THE FIFTH AVENUE ASSOCIATION OF AN APPLICATION TO PARTICIPATE IN THE FLORIDA MAIN STREET PROGRAM; AND PROVIDING AN EFFECTIVE DATE. Title read by City Attorney Chiaro.**

City Manager Richard Woodruff explained that this item was before Council this evening due to the impending deadline for submission of this application. As a Florida Main Street participant, Dr. Woodruff explained, the Fifth Avenue Association would be eligible for \$10,000.00 in grant funds.

Pat Distasio, Chief Executive Officer of the Fifth Avenue South Business Association, provided Council with information regarding the other funding sources for the program's approximately \$177,000.00 budget. In addition to State funding, the State also provides technical assistance for the preservation of the City's main street. City contributions include Staff Action Committee design review, staff contributions to Fifth Avenue South revitalization, and maintenance of the new Fifth Avenue streetscape. Mr. Distasio then reviewed his association's plans for an Official Guide to Main Street, a Naples Downtown newspaper, and a Fifth Avenue Welcome Center.

Public Input: None. (5:05 p.m.)

MOTION by Sullivan to APPROVE Resolution 96-7753 as submitted; seconded by MacKenzie and unanimously carried, all members present and voting. (MacKenzie-yes, Nocera-yes, Prolman-yes, Sullivan-yes, Tarrant-yes, Van Arsdale-yes, Barnett-yes)

.....ITEM 4

REVIEW OF GENERAL FUND BUDGETS FOR 1996-97 FISCAL YEAR. (5:06 p.m.)

It is noted for the record that the documents referred to by the Council and Staff during these discussions were the City of Naples Preliminary Budget Fiscal Year 1996-1997 and the Capital Improvement Program Fiscal Year 1997-2001. This material is contained in the file for this meeting in the City Clerk's Office.

City Manager Richard Woodruff congratulated Tara Norman on her nomination as City Clerk and also commended Budget & Investment Advisor Anne Middleton for her efforts during this budget process.

Mrs. Middleton reported that this budget was presented in a balanced form and represented no new taxes or fees. She also used overhead transparencies to compare 1995 and 1996 taxable values and to review the City's millage rates. Dr. Woodruff noted that of every \$1.00 of tax paid by a City taxpayer, 8.4 cents stays with the City government. (A copy of the material referred to by Mrs. Middleton and Dr. Woodruff is contained in the file for this meeting in the City Clerk's Office.) He also stressed that the City was a major contributor to Collier County's governmental funding as well as, the school district, water management district, pollution control, mosquito control, and the Big Cypress Basin. Other sources of revenue such as licenses and permits, franchise fees, State and Federal shared revenue were also reviewed and Mrs. Middleton pointed out how privatization efforts had help to reduce the total number of City employees to 467 (a 1/10th reduction). Mrs. Middleton then stated that all decision packages before Council could be funded with the revenue projections of \$16,267,800.00.

Plans Reviewer William Taylor, provided Council with an in depth review of Department of Development Services revenues and explained that the City's Building and Zoning Division was a self-supporting entity. Mr. Taylor also outlined specific responsibilities of the Building Department's 16 employees which included land management, permitting, plan review, inspections, and zoning. Reduced turn-around time for permitting, in-house plan review, and 24-hour call-in inspector services were also noted. He then used overhead transparencies to illustrate the Building and Zoning Division's organization and to compare current and prior fiscal year totals relating to building activities, County and City impact fees, and miscellaneous fees. (A copy of this material is contained in the file for this meeting in the City Clerk's Office.) Dr. Woodruff then explained that the Building and Zoning Division had not received subsidies for four years and provided Council with information regarding the use of building and code enforcement fees. In response to Council, Dr. Woodruff explained the process whereby the City collects County Road impact fees, for the zone in which the City is located, and retains the first \$200,000 pursuant to a 1988 Interlocal Agreement with the County. Mechanisms for modifying this Interlocal Agreement was also discussed. Dr. Woodruff then reported that the forthcoming Work Program would include a study of those City impact fees nearing or at the end of their six-year term. Senior Construction Inspector Chris Christianson provided information regarding the building inspection process and inspection requirements for single and multi-family projects. Dr. Woodruff outlined State certification requirements for building inspectors and Council reviewed the Preliminary Budget for Development Services. Council Member Sullivan recommended additional provisions for safety training/programs and it was determined that staff would provide Council with a list of safety items provided to the building inspectors. Assistant City Manager William Harrison; however, noted other

budgeted provisions for O.S.H.A. mandated training and hazard training. Council Member Sullivan questioned line items relating to equipment services which, he stated, were misleading and it was also determined that future budgets would indicate both salaries and salaries/benefits. Council also reviewed this department's Capital Improvement Programs for the fiscal year 1997-2001.

Mr. Harrison then reviewed preliminary budgets for the Moorings Bay Special Tax District and the East Naples Bay Tax District. He reported that the Moorings Bay District was currently debt-free; however, the East Naples District tax levy is necessary to support debt service.

Break 6:31 p.m. to 6:40 p.m. It is noted for the record that the same Council Members were present when the meeting reconvened.

Council discussion then focused on the Community Services Department and Community Services Director Don Wirth noted increased services along with budget reductions resulting from the increased privatization efforts. In response to Council, it was clarified that the base budget indicates the number of authorized personal after privatization. After further discussion, it was determined that the next fiscal year's budget would also indicate the number of budgeted employees at the start of the year. The City's Tree Donation Program was discussed and Council reviewed the Community Services Department's decision packages contained in the Preliminary Budget. Additionally, Capital Improvements Programs for the Community Services Department were examined and staff confirmed that the Landscape Architect of Record would be consulted for these projects. Vice Mayor Prolman and Council Member Sullivan recommended more analysis into the Orchid Drive linear park noise barrier project perhaps utilizing excess fill from the Cambier Park redevelopment. In discussing median landscaping projects, Council Member Van Arsdale suggested that staff research improved lighting fixtures.

Dr. Woodruff then outlined recreation program revenues and Council Member Van Arsdale noted that essentially 80% of recreation costs are subsidized. In response to Council Member Sullivan, Mr. Harrison explained that storm repair would be funded by insurance, F.E.M.A. (Federal Emergency Management Agency) along with uncommitted reserves. The Community Services (Recreation Division) decision packages were also reviewed by Council and Council Member Van Arsdale stressed that Council should be continually involved in the Cambier Park Redevelopment. Norris Center renovations were also discussed and Dr. Woodruff noted that the tennis and playground facilities would receive the highest priority. The feasibility of additional City owned and operated swimming pools and tennis facilities were also discussed and Mr. Wirth stated that he would verify costs of possibly heating the River Park pool.

Council then examined the Naples Beach Fund Preliminary Budgets with Dr. Woodruff noting positive unrestricted reserves. A Utility Tax transfer and County contributions were also outlined and Mr. Harrison described procedures for collecting unpaid parking fees. In reviewing the Naples Beach Fund (Fishing Pier), Mr. Wirth reported timely payments from the concessionaire and Mr. Harrison outlined related C.I.P. projects. Dr. Woodruff also relayed efforts to establish a redevelopment plan for the North Lake beach end.

The City Dock's revenues/expenditures and Preliminary Budget were reviewed and Dockmaster Bob Egan predicted increased fuel sales due to the closing of the Keewaydin Fueling Facility. Dr. Woodruff updated Council on the status of City dock renovations and recounted difficulties in establishing an additional Naples Bay fueling facility. Naples Landing Park Redevelopment was briefly discussed and it was determined that Council would review the park's Master Plan in a Joint Workshop Meeting with the Community Services Advisory Board. Council then reviewed the Tennis Enterprise Fund Summary and Dr. Woodruff pointed out that membership fees represent only one-third of the operating costs. In response to Council, Tennis Supervisor Louanne Melone-Fischer indicated membership would increase with upgraded courts and Mr. Wirth also provided information regarding salaries/wages and other revenues.

Break 8:08 p.m. to 8:22 p.m. It is noted for the record that the same Council Member were present when the meeting reconvened.

At this point in the meeting, Chief of Police & Emergency Services Kevin Rambosk referred to his department's organizational chart noting vacant budgeted positions which may be filled if an emergency medical service is established. Chief Rambosk then provided an overview Police & Emergency Services Preliminary Budget including administration, criminal investigations, support services, fire operations, and prevention services and Dr. Woodruff explained that the criminal investigation budget provides for potential wage increases. Chief Rambosk then noted that the Police Operations budget may be reapportioned slightly prior to final budget adoption. Chief Rambosk then provided information regarding increases to the Preliminary Budget for Fire Operations and reviewed decision packages relating to overtime expenditures and a Memorandum of Agreement with Collier County E.M.S. Dr. Woodruff also informed Council that a proposal regarding the stationing of County E.M.S. units within the City would be presented in September. Police & Emergency Services C.I.P. projects were reviewed and increased costs of patrol vehicle costs were noted. Dr. Woodruff also explained that a new hydraulic rescue tool was needed and Council agreed that this capital replacement should be ordered prior to adopting the final budget. Referring to the Preliminary Budget for Human Resources, Dr. Woodruff pointed out that the budget positions for the department were unchanged. Human Resources Director Susan Weising reviewed budget items and explained that the decision package pertained to implementation of the Federal and State Department of Transportation Alcohol and Drug Testing Program. Currently, she explained, there are 100 City posts which are considered safety sensitive as defined by D.O.T. Dr. Woodruff stated that all of these employees would be randomly tested for drugs and alcohol throughout the year and reported instances where City employees were either terminated or suspended without pay due to positive test results. Post-accident testing is also required. Council Member Sullivan questioned whether automatic termination was an appropriate response and suggested referral to the Employee Assistance Program and consideration of the employee's work history.

Council then reviewed the Preliminary Budget for the Planning Department and the Community Redevelopment Agency. Council Member Van Arsdale questioned why provisions were not made for the planning component of the new Comprehensive Plan. Ms. McKim stated that this component would be included the following year and reminded Council that, initially, the new Comprehensive Plan would set the framework for planning and implementation. This plan would become more specific through subsequent Comprehensive Plan amendments. Dr. Woodruff also

commented that City planning and development issue studies could be used as a tool to implement the new Comprehensive Plan. Council Member Van Arsdale; however, argued that without specificity, the new Comprehensive Plan would basically duplicate the City's current, ineffective plan. Council then requested a balance sheet for the Community Redevelopment Agency.

The City Manager's Preliminary Budget was reviewed and Mayor Barnett reminded Council that the City Manager's contract expires on December 31, 1996. He then requested Council discussion regarding both the City Manager and City Attorney contracts in October, and Council concurred.

Council then examined the Mayor & City Council and the City Attorney's Preliminary Budgets and City Attorney Chiaro noted an approximate \$14,000.00 decrease in outside professional services. Additional equipment purchases were also noted. A Non-Departmental Preliminary Budget item relating to Sabal Bay litigation was also discussed and Dr. Woodruff stated that staff would be presenting recommendations for expenditure of these funds.

City Clerk Tara Norman thanked Council for their support and outlined the City Clerk's Preliminary Budget. Mrs. Norman noted changes in the budget from the prior fiscal year and explained that the Clerk's Office had little control over legal ad expenditures.

Mr. Harrison then reported no significant changes in the Finance Department Accounting Division budget but pointed out a separate line item for audit services. The proposed budget also provides for a part-time meter reader to assist with disconnections and to verify meter readings when necessary. Increases in the City's contract with Florida Power & Light and the Purchasing Department's expenditures for building rental were also noted and discussed. During Council's examination of the Preliminary Budget for the General Fund Non-Departmental, the addition of a general & merit increases line item and provisions in the event of a Wilderness annexation vote were highlighted. It was also noted that the line items for utilities encompassed the entire City Hall complex and two-thirds of all fines collected for handicapped parking violations would be applied to C.I.P. projects intended to enhance handicapped accessibility. The Non-Departmental decision package, Mr. Harrison explained, referred to the one-time cost for the new Comprehensive Plan. Mr. Harrison then provided information regarding the Risk Management Fund Preliminary Budget and Council discussed incentives to reduce workers compensation claims. Dr. Woodruff described an existing approach regarding health insurance whereby a City employee could choose a higher deductible and be reimbursed if that deductible is not met. Mr. Harrison clarified that the Risk Management Fund decision package would assure funding for the establishment of a City Risk Manager in the event that position is approved by Council. The Risk Management Committee; however, would continue to research this issue and present a report to Council. Mr. Harrison also presented the proposed budget for the Health Benefits Fund and reported that the fund was doing well with strong unrestricted reserves.

Mr. Harrison requested Council's direction regarding the continuation of the City's 1.180 millage ad valorem tax levy in order for the City Manager to certify the maximum millage levy by August 1, 1996.

MOTION by Sullivan to **APPROVE THE PRELIMINARY BUDGET AND MILLAGE RATE**; seconded by Van Arsdale and unanimously carried, all members present and voting. (MacKenzie-yes, Nocera-yes, Prolman-yes, Sullivan-yes, Tarrant-yes, Van Arsdale-yes, Barnett-yes)

After further Council discussion, it was determined that Council Member MacKenzie would attend the next meeting of the Collier County Commissioners, as a citizen of the City of Naples, to express opposition to use of a straight ad valorem tax increase as a source for additional revenue. Revenue options available to the County were discussed and Council Member Tarrant commented that County staff had failed to reduce expenditures as ordered by the Commissioners. He also stated that this would encourage the imposition of an additional tax (utility tax).

CORRESPONDENCE and COMMUNICATIONS
None.

OPEN PUBLIC INPUT

Chuck Mohlke of 375 2nd Avenue South urged Council to devote appropriate attention to the City's low and moderate income neighborhoods and continue to utilize Community Development Block Grant Funds for street and housing improvements. He also commented on the needed canal system improvements in the Gordon River area and asked the City to look into new avenues for entitlements to address other needs of these neighborhoods.

ADJOURN
10:24 p.m.

Bill Barnett, Mayor

Tara A. Norman
City Clerk

Prepared by:

Virginia A. Neet
Deputy City Clerk

Minutes approved:_____.